



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 20, 2024 – 4:30 PM
Richland Board Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning.

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| 1. CALL TO ORDER/ROLL CALL | FACILITATOR
C. DeYulis |
| 1.1 Welcome: Jennifer Anderson, Rev. Reginald Floyd, and Brett Smith | |
| 2. PUBLIC COMMENT | G. Winger |
| 3. GUESTS/SPECIAL RECOGNITION | Dr. Nunez |
| 4. CONSENT AGENDA APPROVAL (action) | G. Winger |
| 4.1 Approval of Minutes from December 19 Board of Trustees Meeting | |
| 4.2 Alcohol and Drug-Free Workplace Policy – Revision (EXEC 1001-2024) | |
| 4.3 Course Tuition Waiver Policy – Revision (EXEC 1002-2024) | |
| 4.4 Employee and Complaints and Concerns Policy – Revision (EXEC 1003-2024) | |
| 4.5 Video Surveillance Policy- Revision (EXEC 1004-2024) | |
| 4.6 Medical Assisting Technology A.A.S. Program Review (AASS 1000-2024) | |
| 4.7 Medical Coding and Billing A.A.S. Program Review (AASS 1001-2024) | |
| 4.8 Patient Care Technician Certificate Program Review (AASS 1002-2024) | |
| 4.9 College Preparatory Courses Policy Deletion (AASS 1003-2024) | |
| 4.10 Grades, Grades System and Students Grading and Progress Policy Consolidation (AASS1004-2024) | |
| 4.11 Minimal Credit Policy Revision (AASS 1005-2024) | |
| 4.12 Placement Testing Policy and Waiver Guidelines Revision (AASS 1006-2024) | |
| 4.13 2025-2026 Academic Calendar (AASS 1007-2024) | |
| 5. BOARD CHAIRPERSON'S REPORT | G. Winger |
| 5.1 Reminder: Complete the State of Financial Interest | |
| 5.2 Reminder: Complete the Conflict-of-Interest Statement (Policy EXEC 1018-2020) | |
| 5.3 Reminder: Board of Trustees Evaluation (sent via email next month) | |
| 6. PRESIDENT'S REPORT | Dr. Nunez |
| 6.1 Centre County | |
| 6.2 Culinary Ribbon Cutting: March 27 at 1:00PM | |
| 6.3 Accreditation Update (Dr. Zaborowski) | |
| 6.4 Strategic Plan and Dashboard | |
| 7. EXECUTIVE COMMITTEE | G. Winger |
| 7.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 7.2 Centre County Trustee Nomination (EXEC 1005-2024) | |
| 8. FINANCE & FACILITIES COMMITTEE | C. DeYulis |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 8.2 Financial Statements ending December 31, 2023 (FF 1001-2024) | |
| 8.3 Bellefonte/Centre County Educational Center Lease Agreement (FF 1002-2024) | |
| 9. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE | Dr. Grady |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9.2 Report from Student Trustee Hannah Dadura | |

10. EXTERNAL AFFAIRS COMMITTEE

J. Foreman

10.1 Report & Review of the Committee Minutes from the Committee Chair

11. REPORTS/COMMENTS FROM BOARD MEMBERS

G. Winger

12. EXECUTIVE SESSION (action)

G. Winger

Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

13. ADJOURN (action)

UPCOMING EVENTS

- Puttupalooza: April 5 at 5:00PM
- Commencement: May 10 at 6:00PM

2024 Board of Trustees Meetings

- April 16: Retreat at 2:30PM, Board Meeting at 4:30PM
- June 18