



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 18, 2023 – 5:00 PM
Richland LGI Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

- | | |
|--|---|
| 1. CALL TO ORDER/ROLL CALL | FACILITATOR
C. DeYulis |
| 2. PUBLIC COMMENT | G. Winger |
| 3. GUESTS/SPECIAL RECOGNITION | Dr. Nunez |
| 3.1 Celebration of Spring Athletes and Coaches with Trish Corle and Sue Brugh | |
| 4. CONSENT AGENDA APPROVAL (action) | G. Winger |
| 4.1 Minutes from the February 21, 2023, Board of Trustees Meeting | |
| 4.2 Prohibition of Enrollment Incentives Policy (New) (EXEC 1004-2023) | |
| 4.3 Disclosure of Conflicts of Interest Policy (Revision) (EXEC 1005-2023) | |
| 4.4 Equal Opportunity, Affirmative Action, and Non-Discrimination Policy (Revision) (EXEC1006-023) | |
| 4.5 Sustainable Hydroponic Agriculture and Rural Entrepreneurship (SHARE) Certificate and A.A.S. Program Review (AASS 1005-2023) | |
| 4.6 Professional Services for 2023-2024 (FF 1008-2023) | |
| 4.7 Acceptable Use of IT Resources (Revision) (FF 1009-2023) | |
| 4.8 External Grants Approval Policy (Revision) (FF 1010-2023) | |
| 4.9 Purchasing Guidance Policy (Revision) (FF 1011-2023) | |
| 4.10 Travel Reimbursement Policy (Revision) (FF 1012-2023) | |
| 4.11 Late Registration Fee Policy (Revision) (FF 1013-2023) | |
| 4.12 Facilities Standards Policy (Deletion) (FF 1014-2023) | |
| 5. BOARD CHAIRPERSON'S REPORT | G. Winger |
| 5.1 Reminder: Commencement on May 12, 2023 @ 6:00PM | |
| 5.2 FY 2024 Board of Trustee Schedule (see attached) | |
| 6. PRESIDENT'S REPORT | Dr. Nunez |
| 7. EXECUTIVE COMMITTEE | G. Winger |
| 7.1 (action) Advancement in Rank to Assistant Professor: Wayde Simington (EXEC 1001-2023) | |
| 7.2 (action) Advancement in Rank to Professor: Matthew Sisak (EXEC 1002-2023) | |
| 7.3 (action) Approval of Tenure: Morgan Dugan (EXEC 1003-2023) | |
| 7.4 Report & Review of the Committee Minutes from the Committee Chair | |
| 8. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE | Dr. Grady |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9. EXTERNAL AFFAIRS COMMITTEE | J. Foreman |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 10. FINANCE & FACILITIES COMMITTEE | C. DeYulis |
| 10.1 (action) Tuition and Fee Schedule FY 2023-2024 (FF 1006-2023) | |
| 10.2 (action) Richland Campus Rest Room Renovations (FF 1007-2023) | |
| 10.4 (action) Financial Statements ending February 28,2023 (FF 1015-2023) | |
| 10.5 Report & Review of the Committee Minutes from the Committee Chair | |

11. REPORTS/COMMENTS FROM BOARD MEMBERS

G. Winger

12. EXECUTIVE SESSION (action)

G. Winger

Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

12.1 (action) Federation of Teachers Support Unit Collective Bargaining Agreement (EXEC 1007-2023)

13. ADJOURN (action)

UPCOMING EVENTS

- Commencement: May 12 at 6:00PM
- Chef Auction: October 11

2023 Board of Trustees Meetings

- June 20