



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
December 20, 2022 – 5:00 PM
Richland Board Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College provides its students with affordable opportunities to gain the knowledge and skills they need to be successful in their work, in their day-to-day lives, and in their pursuit of life-long learning in a supportive, student-oriented environment.

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| 1. CALL TO ORDER/ROLL CALL | FACILITATOR
C. DeYulis |
| 2. PUBLIC COMMENT | |
| 3. GUESTS/SPECIAL RECOGNITION
3.1 Celebration of Fall Athletes
3.2 Celebration of Sue Hunt, Winner of the Employee Exemplary Service Award | Dr. Nunez |
| 4. CONSENT AGENDA APPROVAL (action)
4.1 Approval of Minutes from October 18 Board of Trustees Meeting
4.2 Administrator Leave Policy Revision (EXEC 1019-2022)
4.3 Academic Forgiveness Policy (Revision) (AASS 1006-2022)
4.4 Academic Load Policy (Revision) (AASS1007-2022)
4.5 Academic Advising Policy (Deletion) (AASS 1008-2022)
4.6 Admissions for Matriculated Students Policy (Deletion) (AASS 1009-2022)
4.7 Open Door Policy (Deletion) (AASS 1010-2022)
4.8 Program Revision Business Administration (Revision) (AASS 1011-2022)
4.9 Program Deletion Office Administrative Specialist Certificate (Deletion) (AASS 1012-2022)
4.10 Checks Returned for Non-Sufficient Funds Policy Deletion (FF 1021-2022)
4.11 Unclaimed Property Policy Deletion (FF 1022-2022)
4.12 Disbursement of Funds Policy Deletion (FF 1023-2022) | G. Winger |
| 5. BOARD CHAIRPERSON'S REPORT | G. Winger |
| 6. PRESIDENT'S REPORT
6.1 Vice President of Academic Affairs Search
6.2 Strategic Planning Dashboard Metric Review | Dr. Nunez |
| 7. EXECUTIVE COMMITTEE
7.1 (action) Employee Emeritus Nomination (EXEC 1020-2022)
7.2 (action) Board of Trustees Officer Election (EXEC 1021-2022)
7.3 Report & Review of the Committee Minutes from the Committee Chair | G. Winger |
| 8. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE
8.1 Report & Review of the Committee Minutes from the Committee Chair | Dr. Grady |
| 9. EXTERNAL AFFAIRS COMMITTEE
9.1 Report & Review of the Committee Minutes from the Committee Chair | J. Foreman |
| 10. FINANCE & FACILITIES COMMITTEE
10.1 (action) Cash Reserves Policy (FF 1020-2022)
10.2 (action) Richland Campus Restroom Renovations (FF 1024-2022)
10.3 (action) Ebensburg Lease Renewal (FF 1026-2022)
10.4 (action) Financial Statements (FF 1025- 2022)
10.5 Report/Review of the Committee Minutes from the Committee Chair | C. DeYulis |
| 11. REPORTS/COMMENTS FROM BOARD MEMBERS | G. Winger |

12. EXECUTIVE SESSION*

G. Winger

Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

12.1 Discussion of employment, performance, and compensation of a College employee

13. ADJOURN*

UPCOMING EVENTS

- Puttapalooza: March 31
- Commencement: May 12 at 6:00PM
- Chef Auction: October 11

2023 Board of Trustees Meetings

- February 21
- April 18
- June 20