

PROGRAM MAP

# CERTIFICATE IN BUSINESS MANAGEMENT

A student's placement on this program map is contingent upon meeting prerequisite or other academic requirements.

**SEMESTER 1**

- ACC 150 | Accounting Principles I
- BUS 110 | Introduction to Business
- CIT 100 | Microcomputer Applications
- ENG 105 or ENG 110

**SEMESTER TOTAL CREDITS: 12**

**SEMESTER 2**

- BUS 125 | Management Principles
- BUS 206 | Operations Management & Process Improvement
- ELECTIVE | Business
- ELECTIVE | Business

**SEMESTER TOTAL CREDITS: 12**

**TOTAL CREDITS COMPLETED: 24**

**CREDITS**

- 3
- 3
- 3
- 3

**CREDITS**

- 3
- 3
- 3
- 3



[PENNHIGHLANDS.EDU](http://PENNHIGHLANDS.EDU)

**IMPORTANT NOTES:**

Students should seek an appointment with an academic advisor to determine the courses that properly meet each individual's academic goals and to discuss any and all transfer options.

This certificate is intended for learners seeking business credentials that can be put to immediate, practical use. This program provides a stackable credential into business degree options.

**Registration Contact Information:**

Contact the Registrar's Office for additional information at registrar@pennhighlands.edu or 814.262.6439.

**ELECTIVES LIST:**

**Business:** ACC 175, BUS 130, BUS 165, BUS 210, BUS 220, BUS 225, BUS 230, BUS 240, BUS 298, MKT 100, MKT 120, MKT 140, MKT 200, MKT 220, WEL 105, WEL 106, WEL 125, WEL 150, WEL 210, WEL 215, WEL 220, WEL 230

*Additional new and approved courses from the following areas are acceptable technical electives: ACC, BUI, BUS, FRG, MKT, and WEL courses.*



**DISCOVER YOU**

*Information contained in this mapping document is to the best knowledge of Pennsylvania Highlands Community College staff, and considered correct when published. This mapping document is not considered a contract.  
Academic Catalog 2022-2023*

REGISTRAR'S OFFICE: 814.262.6439  
STUDENT SUCCESS CENTER: 814.262.6451